

Please send bid proposals to:
Randy Faul
1254 NW Brownville St.
Arcadia, Florida 34266
Deadline for bids proposals is May 31, 2018.

Electronic Scorekeeping Bid Proposal

This bid proposal is for the Independent Contractor position of Electronic Scorekeeper. The Contractor is responsible for providing scorekeeping maintenance for FTR as specified in the contract. The services provided by the Contractor shall be performed for the exclusive benefit of FTR. The Contractor's official contact with FTR will be the FTR Executive Committee, with the Hare Scramble Committee Chairman as the primary point of contact.

Responsibilities and duties include:

1. Maintain FTR trailer, all sign up and scoring equipment, including hardware and software, radios, and any other equipment entrusted to your care. Assure that all equipment is fully operational before each event. Arrange for repairs and/or replacement equipment, as necessary (as indicated in paragraph 8 above).
2. Keep trailer supplied with all materials needed to sign up and score participants at the Hare Scramble events.
3. Arrive at all Hare Scramble event sites no later than 11:59 PM on Friday night to set up for sign-up and scoring. Provider must remain on-site until all scoring is completed, all protests settled, and all FTR equipment and supplies have been returned to the FTR trailer.
4. Deliver the radios, fully charged, to the club for their use.
5. Assure that all participants in the Hare Scramble events are scored. In the event of an unseen equipment failure, the hosting club will provide personnel to score the riders, commonly known as backup scoring. Scorekeeper maintenance service will provide own backup scorekeeper to be trained and present at all Hare Scramble events. Provide coordination and personnel for sign-up crew.
6. Work with the Hare Scrambles Chairman, Referees, and Scorekeeper to resolve protests and make the appropriate corrections and revisions to the scores of the series.
7. Collect all FTR equipment before leaving the hare scramble event.
8. Provide all Hare Scramble scores for posting at the Hare Scramble event. Post all scores, including overall scores and promotion points to the website. Provide scores to the FTR magazine editor after each event.
9. Provide to business manager each race statistics for billing and documentation.
10. Generate the advancement letters to all riders in all competition series as advancement criteria are reached.
11. Strive to improve efficiencies and minimize costs.
12. Check membership for riders who have demoted themselves without proper authorization or attempting to ride in an incorrect class. Coordinate with appointed Hare Scramble Scorekeeper on promotion letters.

FTR will provide the following:

- FTR Scoring trailer
- Computers and related scoring system, with software, to score event
- Printer to print results
- Tables, generators, and canopies for scoring chicane
- Handheld and base station radios and repeater with antenna
- Membership forms and insurance waivers (only events with the FTR provided insurance)
- Wrist bands